

## **Information for Landlords**

### **Introductory Letting & Tenant Sourcing Service**

**Sole Agency : 8% plus vat, 9.6% including vat of the gross rent for the duration of the initial tenancy. Renewals 6% plus vat, 7.2% including vat.**

**Multiple Agency : 10% plus vat, 12% including vat of the gross rent for the duration of the initial tenancy. Renewals 7% plus vat, 8.4% including vat.**

### **Ongoing Management Services**

**Full Tenancy & Property Management Service : 5% plus vat, 6% including vat, deducted monthly from the gross rent for the duration of the agreement.**

**Rent Collection Service : 2% plus vat, 2.4% including vat, deducted monthly from the gross rent for the duration of the agreement.**

### **Additional & Optional Services and Charges**

**Arranging Energy Performance Certificate, Gas Safety Certificate, Electrical Safety Certificate, Installation of Smoke and Carbon Monoxide Alarms, Cleaning, Inventory : Cost of Invoice plus £25 plus vat, £30 including vat.**

**Arranging Assured Shorthold Tenancy Agreement and tenancy set up : £125 plus vat, £150 including vat.**

**Tenant Referencing : Cost of Invoice plus £10 plus vat, £12 including vat, per Tenant/Guarantor.**

**Deposit Administration : £75 plus vat, £90 including vat.**

**Additional Property Inspections : £50 plus vat, £60 including vat.**

**Getting Keys cut : Cost of Invoice plus £10 plus vat, £12 including vat.**

**Abortive Letting : If Landlord withdraws instruction after accepting tenants offer, through no fault of tenants or agent. £500 plus vat, £600 including vat.**